



DEPLOYMENT READINESS CHECKLIST



Practical Preparation

- Dependent ID cards (DEERS verification 1-800-538-9552)
- Updated Page 2
- Powers of attorney
- Valid will
- Updated SGLI with correct beneficiary
- Family knows your complete official mailing address, command name, and social security number
- Family has command contact information including ombudsman information
- Renters or homeowners insurance current
- Home or apartment in good repair



Service Member Personal Preparation

- Uniforms, civilian clothes and personal items while deployed
- Phone numbers/addresses/email addresses
- Arrangements for birthdays and special occasions
- Discussed "keeping in touch" with friends and family
- Plans for education and courses while underway
- Plans for homecoming



Vehicles

- If necessary, storage or someone to take care of it for you
- Current insurance, tags, registration/title, base/inspection stickers routine maintenance
- name of a trusted mechanic/repair garage left with family



Financial Preparation

- Written monthly spending plan for the deployment including any pay changes and additional deployment-related expenses
- Pay set up the way you want
- If married, separate checking accounts and/or split pay
- Arrangements to pay bills including payments to creditors
- Allotments set up
- Phone bills (long-distance, cell phone plan?)
- Once a year expense such as taxes or insurance
- Taxes due while deployed? Plan for payment or extension
- Credit card limits. If married, who be using which cards
- Emergency funds
- Savings plan
- Thrift Savings Plan (TSP)



Emergency Plans

- Location of important papers
- Does your spouse know how to access the TRICARE system for medical care, particularly when outside the local area?
- Does your family know how to use Red Cross in case of an emergency?